

# The Savvy Mom Sale's

## CONSIGNOR's GUIDE

Fall Sale: October 26-29, 2016

Daphne Civic Center

### Consignor Drop Off:

Monday, Oct. 24: 2-7pm

Tuesday, Oct, 25: 9am-12pm

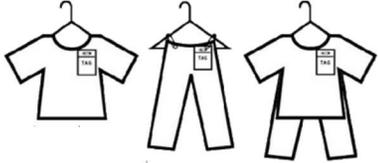
### Consignor Pick Up:

Sunday, Oct. 30: 5:30-6:30pm

- At-A-Glance Reference Guide
- Participation Perks: Consignors & Consignor/Volunteers
  - Consignor Inventory: Restrictions & Limits
    - FAQs
    - Preparing for Drop Off
      - Drop Off Process
      - Pick Up Process
      - Consignor Checks
      - Restock Consignors

# SAVVY MOM SALE Consignor's At-A-Glance Reference Guide

- White cardstock 8.5x11"
- Printer with ink – make sure printer cartridge is ALIGNED
- Scissors/Paper Cutter
- Hangers
- Safety Pins
- Ziploc bags (mult. sizes)
- Clear packing tape
- Stain remover
- Clorox Wipes or Magic Erasers
- You may also need: Hole punch, zip ties, twine, batteries

Items	Preparation	Pricing Guidelines to SELL	Tagging
<b>BIG ITEMS:</b> Outdoor Play Equipment, Kid's Furniture, Strollers, High Chairs & other Baby Gear	<ul style="list-style-type: none"> <li>• CLEAN each item (check crevices)</li> <li>• CHECK: Works properly, has ALL pieces, batteries work, has not been recalled</li> <li>• Only FULLY assembled items will be accepted</li> </ul>	<ul style="list-style-type: none"> <li>• 50-80% off the retail price</li> <li>• Pricing depends on the reputation of the brand &amp; condition &amp; latest model</li> </ul>	<ul style="list-style-type: none"> <li>• Reinforce tag with clear mailing tape</li> <li>• For higher priced items: put a piece of masking tape underneath with Cons #, item #, &amp; Price – in case tag gets lost</li> </ul>
<b>TOYS</b>	<ul style="list-style-type: none"> <li>• CLEAN toys w/ Clorox Wipes</li> <li>• CHECK: Works properly, has all pieces, do batteries work, has NOT been recalled</li> <li>• INCLUDE the manual, if available</li> </ul>	<ul style="list-style-type: none"> <li>• 50-80% off the retail price</li> <li>• Toys are HOT Sellers, especially in excellent condition</li> </ul>	<ul style="list-style-type: none"> <li>• Use original package or Ziploc bag to keep the toy &amp; pieces together (use clear mailing tape along openings)</li> <li>• Zip ties, twine, &amp; shrink wrap</li> </ul>
<b>CLOTHING:</b> 	<ul style="list-style-type: none"> <li>• INSPECT items – we will be strict!</li> <li>• WASH clothes &amp; group in sets</li> <li>• HANG all clothes: looking at the front of the clothing, the hanger hook should look like a ? as pictured &amp; tag is on the upper, right side</li> <li>• Make sure items are season appropriate</li> </ul>	<ul style="list-style-type: none"> <li>• 75-90% off the retail price</li> <li>• Items that are displayed nicely sell best: excellent condition &amp; wrinkle free</li> </ul>	<ul style="list-style-type: none"> <li>• Infant-children clothes: Numeric sizes</li> <li>• Juniors &amp; Maternity: Size S,M, L, etc</li> <li>• See tag placement in the picture &amp; read details under Preparation section</li> <li>• PANTS on regular hangers MUST be secured to TOP arms of hanger.</li> </ul>
<b>CRIBS (made after 6/2011)</b> <b>CAR SEATS (Less than 5 yrs)</b>	<ul style="list-style-type: none"> <li>• Cribs must be made after 6/2011</li> <li>• Car seats cannot be expired or in an accident</li> <li>• NO recalled cribs or cars seats</li> </ul>	<ul style="list-style-type: none"> <li>• 65-85% off the retail price</li> <li>• The cleaner &amp; well-cared for items will sell best</li> </ul>	<ul style="list-style-type: none"> <li>• Attach hole-punched tags with zip ties</li> <li>• Place masking tape underneath (Read details under Tagging Big Items)</li> </ul>
<b>Books, DVDS, Games, Puzzles:</b> <b>MUST include ALL pieces</b>	<ul style="list-style-type: none"> <li>• Bundle with string, twine to contain pieces</li> <li>• Use Saran wrap or shrink wrap on puzzles</li> </ul>	<ul style="list-style-type: none"> <li>• 75-90% off the retail price</li> </ul>	<ul style="list-style-type: none"> <li>• Attach hole punched tags with zips if items are bundled with string</li> <li>• Items in Ziplocs, place tag inside bag</li> </ul>
<b>Shoes:</b>	<ul style="list-style-type: none"> <li>• Only like new shoes will be accepted</li> <li>• CLEAN &amp; air dry before tagging</li> <li>• For Women's &amp; Teen Boy Sizes: there is a MAX of 10/consignor in each category</li> </ul>	<ul style="list-style-type: none"> <li>• 75-90% off the retail price</li> </ul>	<ul style="list-style-type: none"> <li>• Hole punch tag &amp; run zip tie thru tags &amp; shoe openings (string holes)</li> <li>• Ziploc small shoes – put tag inside bag &amp; reinforce opening with clear tape</li> </ul>
<b>Infant Feeding &amp; Care:</b> Bibs, burp cloths, monitors, nursing	<ul style="list-style-type: none"> <li>• CLEAN/SANITIZE items</li> <li>• BUNDLE bibs &amp; burp cloths with twine</li> </ul>	<ul style="list-style-type: none"> <li>• 70-90% off the retail price</li> </ul>	<ul style="list-style-type: none"> <li>• Hole- punch tag for bundled items</li> <li>• Place in Ziploc bags, seal tag inside</li> </ul>
<b>Kid's Room Décor, Lamps, etc.</b> <b>Obviously made for kid's room</b>	<ul style="list-style-type: none"> <li>• Items are in working order &amp; clean</li> <li>• Fragile items are discouraged</li> </ul>	<ul style="list-style-type: none"> <li>• 60-80% off the retail price</li> </ul>	<ul style="list-style-type: none"> <li>• Bundle cords with zip ties or rubber bands 60-80% off the retail price</li> </ul>
<b>Bedding &amp; Blankets</b>	<ul style="list-style-type: none"> <li>• WASH &amp; check for stains &amp; fold neatly</li> <li>• Create a List of Contents &amp; tape inside bag for viewing or pin directly to the item.</li> </ul>	<ul style="list-style-type: none"> <li>• 80-90% off the retail price</li> <li>• Price LOW, these items only sell at low prices.</li> </ul>	<ul style="list-style-type: none"> <li>• Use giant clear bags, like comforter set packaging or XXL Ziploc bags.</li> <li>• Or roll it up &amp; wrap with twine</li> </ul>

Items are listed according to how they sell. Best Sellers are at the top. Please visit <https://www.cpsc.gov/Recalls/> to search the latest Recall List.

Savvy Mom Sale Perks by Participation					
	Earning %	Item Limit	PreSale Entry	Guest Pass	50% Off Day Early Pass
Consignor (works 2 shifts)	75%	450	4pm	✓	✓
Consignor (works 1 shift)	70%	350	5pm	✓	✓
Consignor	65%	250	6pm	✓	✓
<p>If you are crunched for time, we can split up shifts to fit your schedule &amp; also allow friends/family to volunteer for you. Please contact us at <a href="mailto:SavvyMomSale@bellsouth.net">SavvyMomSale@bellsouth.net</a> as soon as possible to make arrangements.</p>					

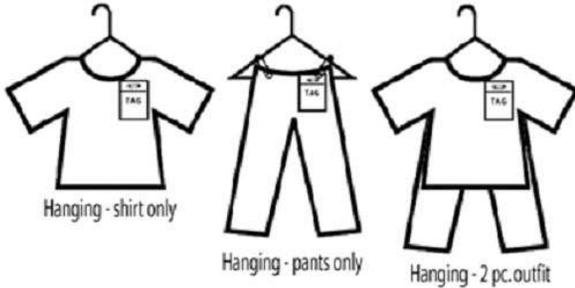
Category	Type of Restriction
Boutique	none
School Uniforms	none
Halloween, Thanksgiving, Christmas-themed attire	none
Football & Hunting	none
Short-sleeved Polos	Boys Only
Short-sleeved Button Ups	
Short-sleeved Onesies	Limit of 10 in groups of 2-4
All other clothing	Seasonal
Women's Shoes	Seasonal & Limit of 10
Teen Boy's Shoes	Seasonal & Limit of 10
All other shoes	Seasonal
<p>Most of the apparel will be restricted to the current season; therefore, we are accepting items that are appropriate for fall &amp; winter. For ex: long-sleeved tops pants, sweaters, fleece, sweatshirts, mittens, scarfs, boots, coats, etc. Considering the type of material may help.</p>	

Frequently Asked Questions	
What is the deadline for entering items?	Oct. 25 @10am
When can I register as a Restock Consignor?	Oct. 25 @ 2pm
Can I consign gently used nursing bras?	Yes, only if like-new
New diapers in open package?	Yes
Used underwear?	NO
Used pacifiers?	NO
Toys without working batteries?	NO
VHS tapes?	NO
R-Rated movies, books, & video games?	NO
Ladies' Clothing?	NO
General household goods & décor?	NO
<p>ALL items will be screened at drop off. We reserve the right to refuse items. We appreciate amount of effort that consigning requires, but we can no longer discuss each returned item.</p> <p>Thank you in advance for understanding.</p> <p>We will NOT accept clothing that is: dirty, stained, dingy, pilling, torn, smelly, missing buttons, or has broken zippers.</p> <p>We will NOT accept broken, moldy, or incomplete items.</p>	

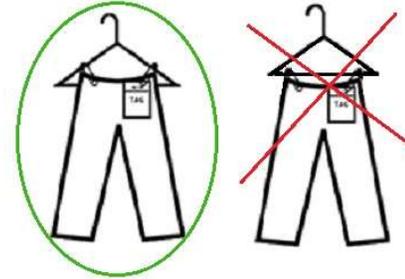
## THINGS TO DO BEFORE DROP OFF

✓ Sign Up for Drop Off Shift

✓ Everything is CLEAN & securely tagged:



To prevent sliding:  
secure pants to the TOP arms of the hanger



✓ Clothing:

- ✓ Hung properly
- ✓ Tagged in proper location

✓ Clothing is separated by gender & in size order

✓ Use rubber bands to keep separated by size

✓ Load loose items into a storage tote

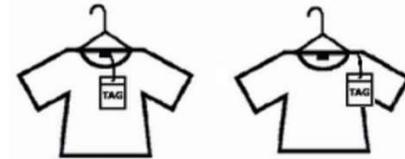
✓ Have \$10 cash to bring to drop off.

✓ Write your consignor # on the SHORT sides of the container with a permanent marker

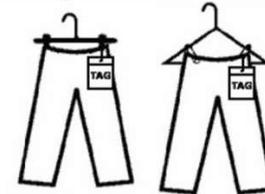


If you are DONATING your UNSOLD items, do not leave one.

We prefer safety pins, but tagging guns may be used:



The RIGHT Option is preferred along the seam.  
The LEFT Option is for delicate material



### **STORAGE CONTAINERS....**

Q: Why do we ask Consignors to bring a container?

A: It's the perfect way to transport everything to the sale & makes pick up very convenient. Your unsold items will be already be packed in your tote.

\*\*\*DO NOT bring lids into the sale.

\*\*\*Consignors may only leave ONE container.

## CONSIGNOR DROP OFF

1. Arrive on time - you will be helped first	✓ Arrive late or without an appointment - we will do our best to work you in. Be prepared to wait.
2. Unload items:	✓ You may park curbside for unloading ONLY ✓ Move your vehicle to the parking lot
3. Check- in at the side door	✓ A volunteer will greet you & check the following: 1. Arrival time 2. Container is marked - no lid 3. Clothes are PRE-SORTED: separated by gender & in size order 4. You will receive a card with your number & ONE rolling rack 5. Hang clothes on the racks in order: separated by gender & then size
4. When you enter:	✓ There will be three Screening Stations: 1. Big items 2. Misc. 3. Clothes ✓ Bring your items to the appropriate station ✓ You will leave your containers at the Misc. Station ✓ Items that require assembly, such as, furniture, Pack n' plays, Cribs, must be fully assembled by the consignor – then placed by the stage
5. Pay Consignor Fee:	✓ Bring your # card to the Check- Out Table (by the lobby) ✓ Pay your \$10 Consignor Fee (cash only) ✓ Review available Volunteer shifts & sign up!
6. Wait in the lobby:	✓ When we are finished inspecting your items, a volunteer will call your # ✓ "Check-In" on facebook while you wait
7. Pick Up Pre-Sale Passes:	✓ You will be given your Pre-Sale passes, flyers, & any returned items ✓ Please exit through the FRONT doors.

## CONSIGNOR PICK UP

Sunday, Oct. 30: 5:30-6:30pm

Someone else MAY pick up for you, but they must know your consignor #.

1. Enter the front doors:	✓ You may wait in the seating area of the lobby ✓ The doors will be locked, only volunteers may enter
2. While you wait:	✓ Write your # on an index card – they will be on a table by the Exhibit hall doors
3. Pick up your items:	✓ Hand your card to the Volunteer: 1. Check the Lost & Found Section 2. We will bring your container to you 3. Exit through the side doors.

Please note the following:

- Our Volunteers will be working as quickly as possible for you. Please be patient.
- If we finish early or are running behind, we will post it on facebook. If you have an hour or two to spare, we would love for you to join us.
- If you miss pick up, I am TRULY sorry, but your items will not be retrievable. Please do not contact local charities for them.
- Our goal is to sell as much as possible for you & to return all of the unsold items to their original owner. With close to 30,000 items, so please help keep an eye on things while you shop. If you see a child opening a bag of toys, ask him/her not to open them. Items will lose their tags and items may go missing. Even as we sort, we may accidentally place an item in the wrong container, but we hope to have time to double-check each container before sending them home with you.
- If you find anything that does not belong to you or you are missing something, please e-mail me directly. Do not post it on facebook. Not all of our consignors are on facebook.
- After the sale, our priority is to give consignors their money! Then, I will return e-mails & get back on facebook.

## CONSIGNOR CHECKS

Expect them to arrive within 7-10 business days.

It will be mailed from my bank and arrive in a white envelope (looks like junk mail).

## RE-STOCK CONSIGNORS

The main purpose is to FILL in what is needed at the sale, so this may vary.

An e-mail will be sent advising the areas in need.

By adding to the Best-Selling Categories, you can increase your earning potential.

Who can be a Restock Consignor?	Consignor who are registered for the current sale
Registration:	Opens Tuesday, October 25 at 2pm
Is there a fee:	No
Restock Inventory:	This is the inventory that you ADD to your account AFTER registering as a Restock Consignor. You must create & print new tags for these items. *Restock Inventory is temporary and does NOT become permanent inventory. *Restock Inventory is NOT archived, inactive items.
What can I bring:	We will mostly want things that are NOT on hangers, but this may change throughout the sale, so here are the guidelines for up to 250 items: Max of 50 clothes, unless Boutique or boys Max of 10 Women's & 10 Teen Boy's shoes The main purpose is FILL in what is needed at the sale, so this may vary. We will update you through email what items really need.
Drop-Off:	Text me 251-533-4387 when you arrive. Enter through the front doors. Drop off will occur during the sale. If we are busy with shoppers, please be patient with us. Wait off to the side & we will inspect your items.
We will inspect your items:	Restock Consignors will put items that pass screening on the sales floor